



January 22nd, 2025

Board of Health Packet

TriCounty Health Building

133 S 500 E

Vernal, UT 84078

12 p.m.

BOARD OF HEALTH

John Mathis - Randy Asay - Tracy Killian - John Laursen

Richard Jolley - Keith Goodspeed - Shanna Wheeler - Jodi Tinker - Kim Harding - Emmett Duncan



Uintah County
133 South 500 East
Vernal, UT 84078
(435) 247-1177

Duchesne County
409 South 200 East
Roosevelt, UT 84066
(435) 722-6300

Kirk Benge, M.P.H.
Director/Health Officer

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AGENDA (* denotes an action item)

Topic	Presenter
Call to Order	Board Chair - Dr. Mathis
Prayer & Pledge	By Invitation
1. * <u>APPROVAL OF MINUTES</u> From...	Dr. Mathis
2. Recognition of Board Members (New and Outgoing)	Dr. Mathis
3. <u>UPDATES</u>	Director Benge, Darrin Brown
4. * <u>APPROVAL OF CHECK REGISTER</u>	Bruce McKee
5. <u>FINANCIAL REPORT</u> and review of 2024	Bruce McKee
6. Election of Officers	Dr. Mathis
7. * <u>RESOLUTION</u> to deposit into restricted fund	Director Benge, Bruce McKee
8. * <u>ADOPTION OF 2025</u> Employee compensation plan	Director Benge, Raima Colledge
9. <u>NEW CONTRACTS</u> DHHS <ul style="list-style-type: none">Disease Response, Eval. Analysis and Monitoring 2024Syringe Services 2021 Amendment 7COVID-19 – PPPHEA Expansion 2021 Amendment 3Public Health Crisis Response Workforce Supplemental SFY 2022 – Amendment 4Minimum Performance Standards SFY22 Amendment 3PH Infrastructure 2023 Amendment 3	Director Benge
10. Annual Review of Bylaws	
11. Annual Conflict of interest & Open Public Meetings training	Director Benge
12. <u>ADDITIONAL UPDATES & DISCUSSION</u>	Director Benge
13. CLOSED MEETING (as permitted By §52-4-205 Of State Code)	Dr. Mathis
14. Adjourn	

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AGENDA LINKS, INFO & DETAILS

MEETING MINUTES*

December 4th, 2024 meeting - Click [THIS LINK](#) to review the minutes.

UPDATES

- Communicable disease surveillance updates are available at:
<https://tricountyhealthut.gov/communicable-disease-and-surveillance/>
- No additional Pertussis cases diagnosed

APPROVAL OF CHECK REGISTER*

Click [THIS LINK](#) to review the Check Register (invoice listing).

FINANCIAL REPORT

Click [THIS LINK](#) to view the Financial Summary.

ELECTION OF OFFICERS*

As stated in the bylaws:

The Chairman and Vice-chairman of the board shall be selected from the current Board of Health members who are elected by a majority vote of the board members. If the elected Chairman is not a county commissioner, the Vice-chairman must be elected from the county commissioners. Chairman and Vice-Chairman shall serve a term of

one year beginning January 1 and ending twelve months later on December 31. The Chairman shall preside over and conduct all meetings and act as the legal representative of all board transactions. In the absence of the Chairman, the Vice-Chairman shall perform such other duties as may be prescribed by the board.

- Election of a chair and vice-chair for 2024 is needed*

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2025 BUDGET*

We need to pass a Resolution Adopting the [TriCounty Health Department 2025 Proposed Budget](#). The draft budget was brought to our last meeting, and we were asked to bring it back with a proposed COLA adjustment. This revised budget now includes a 2.5% COLA, and does not include an anticipated contribution to the rainy day fund. We chose a 2.5% COLA based on the [Bureau of Labor Statistics November 13 Consumer Price Index update](#), which shows that the All Items Index rose 2.6 percent for the 12 months ending October.

NEW OR RENEWED CONTRACTS

The following contracts have been signed or renewed :

- [Disease Response, Evaluation, Analysis and Monitoring 2024](#)
- [Syringe Services 2021 Amendment 7](#)
- [COVID-19 – PPPHEA Expansion 2021 Amendment 3](#)
- [Public Health Crisis Response Workforce Supplemental SFY 2022 – Amendment 4](#)
- [Minimum Performance Standards SFY22 Amendment 3](#)
- [PH Infrastructure 2023 Amendment 3](#)

PLACEHOLDER

Placeholder:

EXECUTIVE (CLOSED) SESSION(S)

As determined by the Chair

- It is time for the annual evaluation of the Director. An executive session may be called to discuss the character, professional competence, or physical or mental health of an individual;
- A closed session may also need to be called to discuss eminent litigation.

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ADDITIONAL UPDATES & DISCUSSION

OTHER ITEM

- Students Working Against Tobacco (SWAT) Legislative Dinner - Dec 2nd, 6:30pm - Feedback
- Reminder of Board Terms Set to Expire - 2024
- Board Elections will be in January
- OPMA reminder - Required Annual Training for All Public Governing Body Members [LINK to ONLINE Training](#)
- Annual conflict of interest
- Updates regarding the Manila Clinic -

Other items as needed.

End

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